



Upper Perkiomen Middle School
1 to 1 Chromebook Initiative
Frequently Asked Questions for Students/Parents

1. What are the teachers' expectations for student use on a daily basis?

Students will be held responsible for their chromebook just as they would be held responsible for any classroom material such as textbooks, calculators, tools, lab equipment, uniforms, or instruments. Each student will be required to transport his or her chromebook in a district provided sleeve and secure the chromebook in a school locker with a lock when not in use. For 15/16, students will not take the chromebook home, they will be stored in assigned classrooms. Students will be held responsible to plug in their chromebook each afternoon in the designated classroom so it is fully charged for the next day.

The chromebook will be vital to a student's performance in the classroom and will offer access to online instructional materials and activities provided by classroom teachers. Students will use the chromebooks to engage with the content being taught, to create and produce evidence of mastery of content and skills taught in class, and to collaborate with other students, teachers, or even experts in the field beyond the walls of the classroom. The technology is extremely powerful and presents incredible potential for student growth and learning.

2. What happens if the district provided sleeve needs to be replaced due to normal wear and tear or if it is destroyed by a student?

Students will be required to have a sleeve to protect the chromebook. If they purposefully destroy the provided sleeve, they will be responsible to purchase a new one in the main office for \$20.00 and will receive a conduct referral for destruction of school property, which will be addressed by building administration.

3. Must my child put a lock on their locker?

Most lockers in the middle school have permanent combination locks, however some lockers have removable combination locks. It is the student's responsibility to keep the chromebook in a locked locker if they are storing it in their locker between classes. Students are liable for keeping the chromebook safely stored. If a student chooses not to lock their locker, they are responsible for any theft.

4. What is the procedure for a broken or damaged chromebook?

The district will cover maintenance and minor wear and tear typical of normal use of the equipment. However, failure to utilize the chromebook sleeve or to store the chromebook in a locked locker will become the financial responsibility of the student. Any damage exceeding normal wear and tear such as writing, cracked or broken screens, liquid spills, lost or stolen equipment, lost or damaged power cords, cracked cases, vandalism, negligence, or other mistreatment will be the responsibility of the student up to the replacement cost of \$250.00.

Any damage must be reported to the school administration as soon as possible. The following procedure should be followed.

- a. Student is to report to the Tech Help Desk (inside the MS Library) with a pass from the classroom.
- b. The MS Tech Assistant will record damages and keep the chromebook if necessary.
- c. The student will return to class with a loaner chromebook if necessary.
- d. The original chromebook will be returned to the student after repairs are made.
- e. If a theft is being reported, the MS Technology Assistant will provide the student with the Chromebook Theft Report, which will be completed and submitted to the MS Administration.

5. What is the procedure for a student who claims their chromebook has been stolen?

Students are responsible for securing chromebook at all times. If a student believes their chromebook has been stolen outside of school, please file a police report and then report the chromebook as stolen the following school day. Please bring a copy of the police report for verification of the incident. If the theft occurs while you are at school, immediately report the theft. To report a stolen chromebook to school, follow the procedure listed below:

- a. Student is to report to the Tech Help Desk (inside the MS Library) with a pass from the classroom.
- b. The MS Tech Assistant will provide the student with the Chromebook Theft Report, which will be completed and submitted to the MS Administration. A copy of the police report should be attached to the Theft Report.
- c. A loaner chromebook will be issued to the student.

Please be responsible. Don't leave your chromebook unattended.

6. How can my family get affordable internet access in our home?

Families that do not have internet access may qualify for discounted services through Comcast. Please see the qualifications at <http://www.internetessentials.com> or call 1-855-846-8376.

7. What are the ramifications for students violating the Acceptable Use Policy (AUP)?

Students violating the AUP, should be referred to the MS Administration on the Student Conduct Referral Form available in the office. Dependent upon the violation, computer system privileges may be revoked and disciplinary action and/or legal action may be taken against the student. Students will be required to sign the AUP before being issued a device.

8. What will the school do to keep students from accessing inappropriate websites?

Although students are primarily responsible for the use of the chromebook and district provided technology resources, the District has installed blocking software designed to protect students from obscene material, child pornography and other visual depictions deemed harmful to minors (as defined by the **Children's Internet Protection Act**) when accessing the Internet through the chromebook. An authorized administrator may disable the technology protection measure if needed for bona fide research or other lawful purpose. The current TSD content filter meets **Child Internet Protection Act** (CIPA) guidelines.

9. Can students download programs or software on the chromebook?

Students will not be permitted to download applications or programs onto the chromebooks. This function has been disabled on the chromebook.

10. Can students attach other devices to the chromebook, such as a camera or another accessory?

The chromebook is equipped with a camera. There may be the need for headphones or a microphone for particular assignments. Use of accessories will be at the discretion of the staff based upon the assignment and provided by the student.

11. Who owns the chromebook?

All district provided chromebooks are the property of the District and the District retains all legal rights. The District and its designees have a right to confiscate, inspect, and search chromebooks at any time as they are school district property. Your right of possession and use is limited to and conditioned upon your full and complete acceptance of the **District Acceptable Use Policy**. Students may not write on, tamper with, attempt to hack or "jailbreak", place stickers on, or otherwise deface district equipment. These chromebooks are provided by the **UPPER PERKIOMEN School**

District with the belief in your potential as a student and with the desire that you will demonstrate maturity, responsibility, and accountability for the privilege of using powerful learning tools.

12. What if the chromebook is not turned in when it is time to return it at the end of the year?

If you do not comply with all the terms of the Agreement, including the timely return of the property, the District shall be entitled to report the matter to the School District Resource Officer (SRO) / PA State Police as a theft of school property. The SRO or State Police may come to your place of residence, or other location of the chromebook, to take possession of the chromebook, and/or you may be charged for the replacement of the chromebook.

13. Where will students store their chromebook during Physical Education class?

Each Physical Education locker room will have a storage cart for with numbered cubbies to store the chromebooks. Each student will be assigned a number and will place their chromebook in the cart at the start of class. The cart will be locked in the Physical Education teacher's office during class. At the end of class, students will gather their chromebook from the cart.

14. Can students bring their own wireless mouse?

Yes, students may bring their own wireless mouse to use with the chromebook. The mouse is their personal responsibility.